

Stefanie Le

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Education

Harvard University, Division of Continuing Education, Cambridge, MA May 2016

Master of Liberal Arts (ALM): *International Relations*

- Concentration: International Law/Human Rights
- Currently working on thesis regarding conflict photography and its effect on public opinion and public policy

Emerson College, Boston, MA

August 2012

Bachelor of Science: *Print and Multimedia Journalism*

Bachelor of Arts: *Writing, Literature, and Publishing*

- Magna Cum Laude

Experience

Harvard Kennedy School of Government

Belfer Center for Science and International Affairs, Cambridge, MA

Executive Assistant to Gary Samore

March 2013-Present

- Research and organize material, books, and opinion editorials pertaining to nuclear nonproliferation and U.S. foreign policy toward Iran
- Schedule media requests, interviews, and appointments
- Organize seminars and events for students, fellows, guest lecturers, and VIPs

Communications Intern

February 2012-February 2013

- Produced the quarterly newspaper newsletter and other informational materials with Communications team
- Wrote and updated media databases
- Interviewed research fellows and wrote articles for the quarterly newsletter

Houghton Mifflin Harcourt, Boston, MA

Digital Strategy Intern

September-December 2012

- Wrote marketing copy for e-book products and applications
- Produced reports, gathered data, and analyzed sales of digital products
- Wrote press releases
- Authored and updated the internal Houghton Mifflin website/blog

Essdras Suarez, Freelance Photographer, Boston, MA

Production Assistant

December 2011-Present

- Second-camera photographer
- Set up lighting and equipment for on-location and studio shoots
- Interviewed subjects and gathered source information
- Scouted locations

***The Boston Globe*, Boston MA**

Photo Co-op

July-December 2011

- Researched photos for all departments, retrieved photos from wire agencies, distributed photos to media outlets, and processed all photographs into *The Boston Globe* database
- Assisted photographers on assignment and in the studio
- Managed the photo department and news desk, including administrative duties, giving photographers assignments/directions, etc.

***Gauge Magazine, Emerson College Nonfiction Magazine*, Boston, MA**

Copyeditor

Spring 2011

- Instituted a grammar style guide
- Copyedited articles for publication

***Film Rites*, Los Angeles, CA**

Intern

June-August 2010

- Evaluated manuscripts and screenplays for potential film adaptation
- Produced material for film development and creative meetings

Selected Publications

Photography

- "Tooth Fairy Economics." *The Boston Globe*, G Section cover story, print. April 24, 2012.
- "Maddow Spends Her Birthday With Book Fans." *The Boston Globe*, print. April 3, 2012.
- "Black Leaders Aiming to Halt Three-Strikes Bill." *The Boston Globe* front page, print. January 23, 2012.
- "Aglow Over Sparks at Book Signing." *The Boston Globe*, print. October 18, 2011.
- "A Novel Look at 'The Wire.'" *The Boston Globe*, print. October 17, 2011.
- "Read on—Boston Book Festival Package." *The Boston Globe*, print. October 16, 2011.
- "'Sonia's' Author Visits Emerson Campus." *The Boston Globe*, print. September 15, 2011.

Writing

- "ABC Spanish in Motion Captures Toddlers' Fun in Learning New Language." *The Boston Globe* online, May 7, 2012.
- "In South End Operation, Police Target 'Johns' who Solicit Sex Online." *The Boston Globe* online, March 5, 2012.

Honors

- Merit Based Dean's Scholarship at Emerson College Fall 2008-Spring 2012
- Emerson College Dean's List/Honor Roll Eight Semesters
- Undergraduate Award in History Spring 2007
- Undergraduate Award in Journalism Spring 2006

Skills

- Proficient in PC, Adobe Flash, Word, Excel, InDesign, and Photoshop
- Experienced in video production and digital journalism, including filming, editing, and sound
- Familiar with social media platforms